

# AHRI short course calendar

## February – March 2023

If you have any questions about AHRI short courses, please email [enquiries@ahri.com.au](mailto:enquiries@ahri.com.au)

COURSE TITLE	START	END	SESSION(S)	DELIVERY	MEMBER	NON MEMBER
<b>February</b>						
Change management	1-Feb	8-Feb	2 x 90 mins	BLENDED	\$550	\$765
Develop and implement HR policies	2-Feb	9-Feb	2 x 90 mins	BLENDED	\$550	\$765
Performance management	2-Feb	9-Feb	2 x 90 mins	BLENDED	\$550	\$765
Job analysis and Job redesign	3-Feb	10-Feb	2 x 4 hrs	VIRTUAL	\$1,550	\$2,070
Bullying and harassment	7-Feb	-	1 x 90 mins	BLENDED	\$350	\$490
Talent management	10-Feb	17-Feb	2 x 90 mins	BLENDED	\$550	\$765
Having difficult conversations	14-Feb	21-Feb	2 x 90 mins	BLENDED	\$550	\$765
Investigating workplace misconduct	14-Feb	15-Feb	2 x 3hr 40m	VIRTUAL	\$550	\$765
HR Strategy Planning	15-Feb	22-Feb	2 x 90 mins	BLENDED	\$550	\$765
Internal HR consulting skills	16-Feb	24-Feb	4 x 90 mins	BLENDED	\$1,150	\$1,535
Workforce planning	16-Feb	23-Feb	2 x 4 hrs	VIRTUAL	\$1,550	\$2,070
Organisational design	21-Feb	22-Feb	2 x 3 hrs	VIRTUAL	\$600	\$820
Mental Health at Work	24-Feb	-	1 x 90 mins	BLENDED	\$345	\$445
Managing unconscious bias	28-Feb	-	1 x 90 mins	BLENDED	\$305	\$490
<b>March</b>						
Applied emotional intelligence	1-Mar	8-Mar	2 x 90 mins	BLENDED	\$650	\$870
Building an ethical workplace culture	2-Mar	3-Mar	2 x 3 hrs	VIRTUAL	\$550	\$765
Conflict and mediation	3-Mar	10-Mar	2 x 90 mins	BLENDED	\$550	\$765
Creating and managing a hybrid workforce	7-Mar	14-Mar	2 x 90 mins	BLENDED	\$550	\$765
Mining data for HR insights	7-Mar	14-Mar	2 x 4 hrs	VIRTUAL	\$1,550	\$2,070
HR for non-HR people	8-Mar	15-Mar	2 x 90 mins	BLENDED	\$550	\$765
Investigating workplace misconduct	9-Mar	10-Mar	2 x 3hr 40m	VIRTUAL	\$550	\$765
Organisational design	15-Mar	16-Mar	2 x 3 hrs	VIRTUAL	\$600	\$820
Change management	16-Mar	23-Mar	2 x 90 mins	BLENDED	\$550	\$765
Professional writing skills	16-Mar	17-Mar	2 x 3 hrs	VIRTUAL	\$550	\$765
Effective interviewing and selection skills	17-Mar	24-Mar	2 x 90 mins	BLENDED	\$550	\$765
Leadership and Management Essentials	20-Mar	28-Mar	4 x 90 mins	BLENDED	\$1,150	\$1,535
Creating high performance teams	21-Mar	29-Mar	4 x 90 mins	BLENDED	\$1,150	\$1,535
Women in HR leadership	22-Mar	29-Mar	2 x 90 mins	BLENDED	\$550	\$765
Internal HR consulting skills	23-Mar	31-Mar	4 x 90 mins	BLENDED	\$1,150	\$1,535
Investigating workplace misconduct	30-Mar	31-Mar	2 x 3hr 40m	VIRTUAL	\$550	\$765

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# AHRI short course calendar

April – May 2023



COURSE TITLE	START	END	SESSION(S)	DELIVERY	MEMBER	NON MEMBER
<b>April</b>						
Internal HR consulting skills	4-Apr	12-Apr	4 x 90 mins	BLENDED	\$1,150	\$1,535
Managing unconscious bias	4-Apr	-	1 x 90 mins	BLENDED	\$305	\$490
Bullying and harassment	5-Apr	-	1 x 90 mins	BLENDED	\$350	\$490
HR Strategy Planning	6-Apr	13-Apr	2 x 90 mins	BLENDED	\$550	\$765
Talent management	11-Apr	18-Apr	2 x 90 mins	BLENDED	\$550	\$765
Workforce planning	11-Apr	18-Apr	2 x 4 hrs	VIRTUAL	\$1,550	\$2,070
Having difficult conversations	12-Apr	19-Apr	2 x 90 mins	BLENDED	\$550	\$765
Change management	14-Apr	21-Apr	2 x 90 mins	BLENDED	\$550	\$765
Investigating workplace misconduct	19-Apr	20-Apr	2 x 3hr 40m	VIRTUAL	\$550	\$765
Performance management	20-Apr	27-Apr	2 x 90 mins	BLENDED	\$550	\$765
Develop and implement HR policies	21-Apr	28-Apr	2 x 90 mins	BLENDED	\$550	\$765
Organisational design	26-Apr	27-Apr	2 x 3 hrs	VIRTUAL	\$600	\$820
Mental Health at Work	28-Apr	-	1 x 90 mins	BLENDED	\$345	\$445
<b>May</b>						
Effective interviewing and selection skills	2-May	9-May	2 x 90 mins	BLENDED	\$550	\$765
Investigating workplace misconduct	3-May	4-May	2 x 3hr 40m	VIRTUAL	\$550	\$765
Organisational design	3-May	4-May	2 x 3 hrs	VIRTUAL	\$600	\$820
Applied emotional intelligence	5-May	12-May	2 x 90 mins	BLENDED	\$650	\$870
Internal HR consulting skills	10-May	18-May	4 x 90 mins	BLENDED	\$1,150	\$1,535
Change management	16-May	23-May	2 x 90 mins	BLENDED	\$550	\$765
Mining data for HR insights	19-May	26-May	2 x 4 hrs	VIRTUAL	\$1,550	\$2,070
Job analysis and Job redesign	24-May	31-May	2 x 4 hrs	VIRTUAL	\$1,550	\$2,070
Investigating workplace misconduct	25-May	26-May	2 x 3hr 40m	VIRTUAL	\$550	\$765
Professional writing skills	30-May	31-May	2 x 3 hrs	VIRTUAL	\$550	\$765

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# AHRI short course calendar

June – July 2023

COURSE TITLE	START	END	SESSION(S)	DELIVERY	MEMBER	NON MEMBER
<b>June</b>						
Having difficult conversations	1-Jun	8-Jun	2 x 90 mins	BLENDED	\$550	\$765
Leadership and Management Essentials	1-Jun	9-Jun	4 x 90 mins	BLENDED	\$1,150	\$1,535
Conflict and mediation	6-Jun	13-Jun	2 x 90 mins	BLENDED	\$550	\$765
Internal HR consulting skills	6-Jun	14-Jun	4 x 90 mins	BLENDED	\$1,150	\$1,535
Bullying and harassment	7-Jun	-	1 x 90 mins	BLENDED	\$350	\$490
HR Strategy Planning	9-Jun	16-Jun	2 x 90 mins	BLENDED	\$550	\$765
Managing unconscious bias	14-Jun	-	1 x 90 mins	BLENDED	\$305	\$490
Creating and managing a hybrid workforce	15-Jun	22-Jun	2 x 90 mins	BLENDED	\$550	\$765
Workforce planning	15-Jun	22-Jun	2 x 4 hrs	VIRTUAL	\$1,550	\$2,070
Performance management	16-Jun	23-Jun	2 x 90 mins	BLENDED	\$550	\$765
HR for non-HR people	19-Jun	26-Jun	2 x 90 mins	BLENDED	\$550	\$765
Talent management	19-Jun	26-Jun	2 x 90 mins	BLENDED	\$550	\$765
Develop and implement HR policies	20-Jun	27-Jun	2 x 90 mins	BLENDED	\$550	\$765
Investigating workplace misconduct	20-Jun	21-Jun	2 x 3hr 40m	VIRTUAL	\$550	\$765
Change management	21-Jun	28-Jun	2 x 90 mins	BLENDED	\$550	\$765
Women in HR leadership	23-Jun	30-Jun	2 x 90 mins	BLENDED	\$550	\$765
Organisational design	29-Jun	30-Jun	2 x 3 hrs	VIRTUAL	\$600	\$820
<b>July</b>						
Applied emotional intelligence	4-Jul	11-Jul	2 x 90 mins	BLENDED	\$650	\$870
Building an ethical workplace culture	4-Jul	5-Jul	2 x 3 hrs	VIRTUAL	\$550	\$765
Effective interviewing and selection skills	5-Jul	12-Jul	2 x 90 mins	BLENDED	\$550	\$765
Change management	6-Jul	13-Jul	2 x 90 mins	BLENDED	\$550	\$765
Investigating workplace misconduct	6-Jul	7-Jul	2 x 3hr 40m	VIRTUAL	\$550	\$765
Mental Health at Work	12-Jul	-	1 x 90 mins	BLENDED	\$345	\$445
Organisational design	13-Jul	14-Jul	2 x 3 hrs	VIRTUAL	\$600	\$820
Creating high performance teams	18-Jul	26-Jul	4 x 90 mins	BLENDED	\$1,150	\$1,535
Professional writing skills	18-Jul	19-Jul	2 x 3 hrs	VIRTUAL	\$550	\$765
Internal HR consulting skills	20-Jul	28-Jul	4 x 90 mins	BLENDED	\$1,150	\$1,535
Investigating workplace misconduct	25-Jul	26-Jul	2 x 3hr 40m	VIRTUAL	\$550	\$765

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## August – September 2023

COURSE TITLE	START	END	SESSION(S)	DELIVERY	MEMBER	NON MEMBER
<b>August</b>						
Organisational design	3-Aug	4-Aug	2 x 3 hrs	VIRTUAL	\$600	\$820
Workforce planning	3-Aug	10-Aug	2 x 4 hrs	VIRTUAL	\$1,550	\$2,070
Performance management	4-Aug	11-Aug	2 x 90 mins	BLENDED	\$550	\$765
Having difficult conversations	10-Aug	17-Aug	2 x 90 mins	BLENDED	\$550	\$765
Bullying and harassment	11-Aug	-	1 x 90 mins	BLENDED	\$350	\$490
HR Strategy Planning	15-Aug	22-Aug	2 x 90 mins	BLENDED	\$550	\$765
Develop and implement HR policies	16-Aug	23-Aug	2 x 90 mins	BLENDED	\$550	\$765
Investigating workplace misconduct	17-Aug	18-Aug	2 x 3hr 40m	VIRTUAL	\$550	\$765
Change management	18-Aug	25-Aug	2 x 90 mins	BLENDED	\$550	\$765
Job analysis and Job redesign	22-Aug	29-Aug	2 x 4 hrs	VIRTUAL	\$1,550	\$2,070
Internal HR consulting skills	23-Aug	31-Aug	4 x 90 mins	BLENDED	\$1,150	\$1,535
Talent management	24-Aug	31-Aug	2 x 90 mins	BLENDED	\$550	\$765
Managing unconscious bias	25-Aug	-	1 x 90 mins	BLENDED	\$305	\$490
<b>September</b>						
Mining data for HR insights	1-Sep	8-Sep	2 x 4 hrs	VIRTUAL	\$1,550	\$2,070
Change management	5-Sep	12-Sep	2 x 90 mins	BLENDED	\$550	\$765
Investigating workplace misconduct	5-Sep	6-Sep	2 x 3hr 40m	VIRTUAL	\$550	\$765
Conflict and mediation	6-Sep	13-Sep	2 x 90 mins	BLENDED	\$550	\$765
Effective interviewing and selection skills	7-Sep	14-Sep	2 x 90 mins	BLENDED	\$550	\$765
Mental Health at Work	7-Sep	-	1 x 90 mins	BLENDED	\$345	\$445
Women in HR leadership	8-Sep	15-Sep	2 x 90 mins	BLENDED	\$550	\$765
Organisational design	12-Sep	13-Sep	2 x 3 hrs	VIRTUAL	\$600	\$820
Applied emotional intelligence	19-Sep	26-Sep	2 x 90 mins	BLENDED	\$650	\$870
Leadership and Management Essentials	19-Sep	27-Sep	4 x 90 mins	BLENDED	\$1,150	\$1,535
Internal HR consulting skills	20-Sep	28-Sep	4 x 90 mins	BLENDED	\$1,150	\$1,535
Professional writing skills	21-Sep	22-Sep	2 x 3 hrs	VIRTUAL	\$550	\$765
HR for non-HR people	22-Sep	29-Sep	2 x 90 mins	BLENDED	\$550	\$765
Investigating workplace misconduct	28-Sep	29-Sep	2 x 3hr 40m	VIRTUAL	\$550	\$765

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# AHRI short course calendar

October – November 2023

COURSE TITLE	START	END	SESSION(S)	DELIVERY	MEMBER	NON MEMBER
<b>October</b>						
Managing unconscious bias	3-Oct	-	1 x 90 mins	BLENDED	\$305	\$490
Change management	4-Oct	11-Oct	2 x 90 mins	BLENDED	\$550	\$765
Internal HR consulting skills	4-Oct	12-Oct	4 x 90 mins	BLENDED	\$1,150	\$1,535
Talent management	5-Oct	12-Oct	2 x 90 mins	BLENDED	\$550	\$765
Creating and managing a hybrid workforce	6-Oct	13-Oct	2 x 90 mins	BLENDED	\$550	\$765
Bullying and harassment	10-Oct	-	1 x 90 mins	BLENDED	\$350	\$490
Workforce planning	10-Oct	17-Oct	2 x 4 hrs	VIRTUAL	\$1,550	\$2,070
Performance management	13-Oct	20-Oct	2 x 90 mins	BLENDED	\$550	\$765
Investigating workplace misconduct	17-Oct	18-Oct	2 x 3hr 40m	VIRTUAL	\$550	\$765
HR Strategy Planning	18-Oct	25-Oct	2 x 90 mins	BLENDED	\$550	\$765
Develop and implement HR policies	19-Oct	26-Oct	2 x 90 mins	BLENDED	\$550	\$765
Having difficult conversations	20-Oct	27-Oct	2 x 90 mins	BLENDED	\$550	\$765
Organisational design	26-Oct	27-Oct	2 x 3 hrs	VIRTUAL	\$600	\$820
<b>November</b>						
Creating high performance teams	1-Nov	9-Nov	4 x 90 mins	BLENDED	\$1,150	\$1,535
Investigating workplace misconduct	1-Nov	2-Nov	2 x 3hr 40m	VIRTUAL	\$550	\$765
Conflict and mediation	3-Nov	10-Nov	2 x 90 mins	BLENDED	\$550	\$765
Women in HR leadership	3-Nov	10-Nov	2 x 90 mins	BLENDED	\$550	\$765
Job analysis and Job redesign	8-Nov	15-Nov	2 x 4 hrs	VIRTUAL	\$1,550	\$2,070
Applied emotional intelligence	9-Nov	16-Nov	2 x 90 mins	BLENDED	\$650	\$870
Organisational design	16-Nov	17-Nov	2 x 3 hrs	VIRTUAL	\$600	\$820
Effective interviewing and selection skills	17-Nov	24-Nov	2 x 90 mins	BLENDED	\$550	\$765
Change management	20-Nov	27-Nov	2 x 90 mins	BLENDED	\$550	\$765
Building an ethical workplace culture	21-Nov	22-Nov	2 x 3 hrs	VIRTUAL	\$550	\$765
Internal HR consulting skills	21-Nov	29-Nov	4 x 90 mins	BLENDED	\$1,150	\$1,535
Mining data for HR insights	23-Nov	30-Nov	2 x 4 hrs	VIRTUAL	\$1,550	\$2,070
Professional writing skills	23-Nov	24-Nov	2 x 3 hrs	VIRTUAL	\$550	\$765
Investigating workplace misconduct	28-Nov	29-Nov	2 x 3hr 40m	VIRTUAL	\$550	\$765
Mental Health at Work	30-Nov	-	1 x 90 mins	BLENDED	\$345	\$445

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# AHRI short course calendar

## December 2023

COURSE TITLE	START	END	SESSION(S)	DELIVERY	MEMBER	NON MEMBER
<b>December</b>						
Performance management	1-Dec	8-Dec	2 x 90 mins	BLENDED	\$550	\$765
Workforce planning	1-Dec	8-Dec	2 x 4 hrs	VIRTUAL	\$1,550	\$2,070
Bullying and harassment	4-Dec	-	1 x 90 mins	BLENDED	\$350	\$490
Managing unconscious bias	4-Dec	12-Dec	1 x 90 mins	BLENDED	\$305	\$490
Develop and implement HR policies	6-Dec	13-Dec	2 x 90 mins	BLENDED	\$550	\$765
HR for non-HR people	7-Dec	14-Dec	2 x 90 mins	BLENDED	\$550	\$765
Internal HR consulting skills	7-Dec	15-Dec	4 x 90 mins	BLENDED	\$1,150	\$1,535
Having difficult conversations	11-Dec	18-Dec	2 x 90 mins	BLENDED	\$550	\$765
Change management	12-Dec	19-Dec	2 x 90 mins	BLENDED	\$550	\$765
HR Strategy Planning	13-Dec	20-Dec	2 x 90 mins	BLENDED	\$550	\$765
Investigating workplace misconduct	18-Dec	19-Dec	2 x 3hr 40m	VIRTUAL	\$550	\$765
Organisational design	19-Dec	20-Dec	2 x 3 hrs	VIRTUAL	\$600	\$820

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