

# FCPHR APPLICATION FORM



All queries related to AHRI Fellowship and completed application forms with required evidence can be emailed to [enquiries@ahri.com.au](mailto:enquiries@ahri.com.au)

## PERSONAL DETAILS (PLEASE COMPLETE ALL FIELDS)

TITLE:	FULL NAME:
<input type="text"/>	<input type="text"/>
JOB TITLE:	
<input type="text"/>	
MEMBERSHIP LEVEL:	MEMBERSHIP ID:
<input type="text"/>	<input type="text"/>
PRIVATE EMAIL ADDRESS:	*TICK IF PREFERRED <input type="checkbox"/>
<input type="text"/>	
BUSINESS EMAIL ADDRESS:	*TICK IF PREFERRED <input type="checkbox"/>
<input type="text"/>	
BUSINESS PHONE:	MOBILE PHONE:
<input type="text"/>	<input type="text"/>
PRIVATE PHONE:	
<input type="text"/>	
<b>BUSINESS ADDRESS</b> (TICK IF PREFERRED) <input type="checkbox"/>	<b>PRIVATE ADDRESS</b> (TICK IF PREFERRED) <input type="checkbox"/>
BUSINESS NAME:	PRIVATE ADDRESS:
<input type="text"/>	<input type="text"/>
BUSINESS ADDRESS:	<input type="text"/>
<input type="text"/>	<input type="text"/>
SUBURB:	SUBURB:
<input type="text"/>	<input type="text"/>
STATE:	STATE:
<input type="text"/>	<input type="text"/>
POSTCODE:	POSTCODE:
<input type="text"/>	<input type="text"/>
COUNTRY (IF OUTSIDE AUSTRALIA):	COUNTRY (IF OUTSIDE AUSTRALIA):
<input type="text"/>	<input type="text"/>

## APPLICATION FOR FELLOWSHIP

AHRI Fellowship is a level of professional membership which recognises HR professionals who have made a substantial contribution to and have a record of achievement in the practice of HR and will continue to contribute to the profession. It is contingent upon this past demonstrated commitment and a future commitment to AHRI. Fellows are committed members of AHRI and Fellows who have completed a certification pathway may use the post-nominal FCPHR. The criteria for Fellowship are aligned to the [Professional Recognition Framework](#), which is underpinned by the [AHRI Model of Excellence](#).

## CHECKLIST OF REQUIREMENTS

Before submitting the full Fellow application, please ensure the following items have been included. Refer to the AHRI Fellow Application Guide for a full explanation of each item.

- CV** (no longer than 4 pages)
- AHRI Application Submission** (this document)
- Evidence of contribution to the HR profession**
- Two written references/testimonials**

### 1. ATTACHED YOUR CURRENT CV TO THIS APPLICATION.

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Your CV requires to meeting the following criteria: Ten or more years' experience in a functional HR role

- A minimum of five years in a senior HR leadership position as per the following:
  - Can demonstrate leadership in strategic and budgetary responsibilities, in either or both generalist or specialist HR roles, within complex and demanding organisational contexts.
  - Leads a team of HR professionals in contributing to the achievement of the organisation's objectives.

### 2. DEMONSTRATED CONTRIBUTION TO THE HR PROFESSION – APPLICANT STATEMENT/SUMMARY

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Evidence of contribution to the HR profession (if applicable) which can include, but is not limited to, non-work related activities such as presenting/lecturing/tutoring at conferences and universities, involvement with groups external to your workplace in which your HR expertise is utilised (e.g. business/social/sporting), significant involvement with HR research projects, volunteering with AHRI, writing and contributing to academic papers and/or significant HR experience in complex and challenging HR leadership roles with demonstrated considerable achievements in establishing new approaches or introducing innovations that affect other organisations thus contribute to the profession. It is contingent upon this past demonstrated commitment and a future commitment to AHRI.

In the case of AHRI members in the armed services or those serving our nation abroad, broader contributions to the Human Resources profession will have regard to actions and activities designed to advance the personal and professional interests of their service colleagues and/or members of either local or international communities.

In the case of international applications, the contribution is contingent on past demonstration and the ability to continue a future commitment to AHRI.

**Please utilise as much space as required in the application, dot points are acceptable**

### 3. WRITTEN REFERENCES/TESTIMONIALS

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Applicants for Fellowship must provide two written references/testimonials from appropriately senior people, specifically supporting the application for Fellow and addressing the criteria of both strategic management or leadership and demonstrated service to the hr community. It is advisable for applicants to source at least 1 reference from a party external to existing workplace.

**Please cut/paste two written references into this application**